**President** (Executive position)

* Provides overall guidance and leadership for the board and the League.
* Acts as the spokesperson for the League and represents it at external meetings.
* Evaluates board effectiveness and ensures smooth operations.
* Leads strategic planning, sets agendas, and ensures legal compliance.
* Oversees daily League operations, including staff supervision.
* Collaborates with the Secretary to prepare meeting agendas and chairs meetings.
* Prepares and presents the President’s Report at the AGM.
* Serves as an ex officio member of all committees and appoints committee chairs

**Treasurer** (Executive position)

* Manages the League’s financial transactions, including issuing cheques and deposits.
* Ensures budgets are balanced and arranges audits.
* Provides financial reports to the board regularly.
* Acts as a signing authority and supervises the bookkeeper.
* Maintains accurate financial records.

**Secretary** (Executive position)

* Records minutes for all board meetings, general meetings and maintains governance documents.
* Helps ensure good governance
* Coordinates meeting agendas with the President.
* Maintains records, including meeting minutes and legal documents.

**Vice President** (Executive position)

* Assists the President and assumes leadership in their absence.
* Familiarizes themselves with all board roles and responsibilities.
* Leads special initiatives and supports board operations.
* Oversees League operations, manages staff, and ensures program effectiveness.
* Leads the nomination process and committee

**Facilities Director**

* Leads the strategic planning and execution of all initiatives related to League facilities.
* Develops and oversees long-term maintenance and improvement strategies for all League facilities, including buildings, rinks, courts, playgrounds, and other assets.
* Ensures facility operations align with community needs and budget constraints.
* Supervises facility maintenance, repairs, and operational planning.
* Proactively identifies and prioritizes facility upgrades and enhancements.
* Obtains estimates, negotiates contracts, and ensures cost-effective facility management.
* Maintains up-to-date records on facility conditions, maintenance schedules, and improvement projects.
* Oversees facility access, ensuring appropriate use and security.
* Acts as the primary liaison for facility-related partnerships, grants, and funding opportunities.
* Can approve expenditures up to $500 for the portfolio without board approval.

**Membership Director**

* Leads the strategic planning and execution of initiatives to grow and retain League membership.
* Develops policies and strategies to enhance member engagement.
* Coordinates with events, programs, and communications to ensure a strong membership experience.
* Manages and optimizes the membership database.
* Implements outreach initiatives to attract new members and build a strong community presence.

**Events Director**

* Develops and leads the League’s event strategy, ensuring alignment with community interests.
* Plans, organizes, and executes social and recreational events.
* Manages event logistics, including permits, venue coordination, and volunteer management.
* Collaborates with other board members to ensure events support League objectives.
* Can approve up to $50 in event expenses without board approval.

**Programs Director**

* Leads the development and implementation of community programs.
* Analyzes community needs and proposes strategic programming initiatives.
* Oversees program scheduling, instructor recruitment, and volunteer coordination.
* Collaborates with the city and partner organizations for program delivery.
* Evaluates and improves programs based on participation and feedback.
* Can approve up to $50 in program expenses without board approval.

**Communications Director**

* Develops and oversees the League’s communication strategy and public outreach.
* Manages all communication channels, including website, social media, and print materials.
* Ensures consistent messaging and branding across all platforms.
* Acts as the public liaison and maintains professional, effective messaging.
* Supports community engagement by facilitating clear and timely communication.

**Community Development and Sustainability Director**

* Monitors community developments and their potential impacts.
* Reports on civic issues such as land use and transportation.
* Engages with government and community stakeholders.
* Represents community interests and advocates for residents.
* Supports initiatives that improve quality of life and League visibility.